

UNAUTHORIZED TRANSACTION(S)

Cardholder Name: _____

Card Number: _____

Transaction Date	Merchant Name	Transaction Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

READ THIS DISCLAIMER

Please do not sign this letter if you have any doubt about whether you or another authorized user actually participated in the above listed transaction(s). To declare a transaction as unauthorized when you did participate in it can void claim and forfeit your dispute rights.

Check One:

_____ My card was in my possession at all times.

Or

_____ My card is lost or stolen.

I did not make or authorize the transaction(s) listed above and no one else was authorized to use my card.

Please be advised that when you declare that you did not authorize the transaction, operating regulations require that the card be closed to prevent any further unauthorized activity. If the account is not closed, we will be unable to continue with this dispute.

Home Phone: _____ Work Phone: _____

Signature: _____ Date: _____